

18th September 2019

Dear Parent/Carer,

Plans are now well underway for our trip to China in March, 2020. We have received the first details of our partner school and I am pleased to now confirm that flights have been booked for Sunday, 29th March at 4.25pm from London Heathrow airport, returning on Sunday, 5th April at 3.55pm (this is the first weekend of the Easter holidays). Further details of the trip will be sent out shortly and we will be holding a parent meeting after Christmas to provide you with final information.

In the meantime, we are required to provide passport information and photographs for our Chinese Visas. Please could you therefore e-mail to enquiries@s-tm.co.uk the following by Monday, 23rd September:

- a colour scanned PDF of your child's passport
- a digital photograph in the style of a passport photograph (please see https://www.visaforchina.org/SGP_EN/generalinformation/news/282849.shtml for more details).

If you do not have the facility to do this, please do let us know or call into school with your child's passport and we can help you with this.

As a reminder, if you have not already done so, the next trip payments via Parentpay are due as follows:

£500 by 4th October 2019

£500* by 6th January 2020

Please do not hesitate to the school if you require further information at this stage.

Yours faithfully,



Mrs J Pritzlaff
MFL Teacher

