



St Thomas More Catholic Voluntary Academy, Palace Fields, Buxton, Derbyshire, SK17 6AF Headteacher: D Redfern

1st November 2021

Year 11 visit to Keele University: Tuesday 23rd November 2021

Dear parent/carer,

On Tuesday 23rd November, we will be holding a careers day at school. Normal lessons will not go ahead on this day; instead, each year group will take part in a different activity around the theme of careers.

On this day, all Year 11 students will visit Keele University. Coaches will depart from school at 9.15am and return to school for 3.15pm. The aim of the day is to allow your child to experience what a university is like and has to offer. I appreciate that university may not be for everyone, however, it is important that any choices made are informed ones and I expect that all students will find this an interesting day.

The day will involve sessions on: choosing and applying to higher education institutions, a campus tour with a Q&A session with a student ambassador and also student finance. They will get to see the facilities that a university has to offer, hear about student life and also about the employment opportunities that attending university can bring.

- All students must wear normal school uniform on the day.
- Students should bring a packed lunch, as there is not expected to be time to use the university's catering facilities. Any student who normally receives free school meals can request a packed lunch from school (please speak to the canteen staff the day before).
- We request a voluntary contribution of £8 and ask that this is paid using Parent Pay.

Please complete the attached consent form and return to school no later than Monday 8th November 2021.

Yours sincerely

S. Coyle
Assistant Headteacher

PLEASE RETURN THIS SECTION ONLY TO THE FINANCE OFFICE

[In order to comply with Health & Safety Regulations we must receive this completed consent form at least 3 school days prior to the date of the visit. NB. Your child will not be allowed to go if you do not comply with this request.]

Student: _____ Form: _____

I am willing for my son/ daughter to attend Keele University.

I acknowledge the need for my child to behave responsibly.
I understand that all reasonable care will be taken to ensure the safety of those in the party.

Medical information about my child:

[a] Any condition requiring medical treatment, including medication? Yes/No

[Please circle as appropriate]

Please give brief details below; if your child requires medication, a parental consent Form 5 must be completed.

When did your child last have a tetanus injection? _____

I will inform the Group Leader/Headteacher as soon as possible of any changes in the medical or other circumstances between now and the commencement of the journey.

Declaration

I agree to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided and have read the attached letter.

Contact telephone numbers:

Work/mobile _____ Home _____

Home Address: _____

Alternative emergency contact:

Name: _____ Telephone number: _____

Address: _____

Name of family Doctor: _____ Telephone number: _____

Address: _____

This form or a copy will be taken by the Group Leader on the visit. Full details will be retained by the school contact.

I agree to abide by the terms and conditions for educational visits. (Terms and Conditions can be found on the school website www.st-thomasmore.derbyshire.sch.uk, paper copies are available upon request.)

Signed _____ Date returned _____

Full name (capitals): _____