

3rd April 2017

Dear Parent/Guardian

The Year 8 parents' consultation evening will take place on **Thursday 27th April from 4.30 – 7.00pm.**

This will be held in the Hall. The school playground, near the block, can be used as a car park on this occasion.

Please complete the reply slip for the parents' consultation evening and return it to your child's form tutor. If you are able to attend, your child will be given an appointment sheet, and he/she will then ask the subject teachers you wish to see, for an appointment. These appointment times are for guidance only; some members of staff teach all of Year 8, and others need a little longer with parents to discuss concerns. Your patience, as always, is much appreciated.

Please make your appointment requests in line with concerns that may arise from your child's most recent interim report. If you feel that your child is achieving at their ability level do not feel obliged to make an appointment in that subject. It may be the case that staff wish to make an appointment with you. Your child should then inform you of this. We would like your child to be present during the consultations. **He/she should accompany you in full school uniform.**

When the appointment sheet is completed he/she should give it to you so that you can bring it with you to the Parents' Evening.

Please do not hesitate to contact me if you need further information.

Yours sincerely

T.A. Ryan
Deputy Head

PLEASE RETURN THIS REPLY SLIP TO THE FORM TUTOR BEFORE TUESDAY 25TH APRIL 2017

Pupil's Name: _____ Form: _____

I will / will not be able to attend my child's Year 8 Parents' Evening on Thursday 27th April 2017.

Earliest Appointment Time: _____ pm

Signature of Parent: _____ Date: _____

