



St Thomas More Catholic School, Palace Fields, Buxton, Derbyshire, SK17 6AF Headteacher: Mr B Hickey

5<sup>th</sup> May 2017

Dear Parent/Guardian,

A trip has been arranged for 20 students from Mrs Holder's 9EN1 class, to visit the John Ryland's University Library in Manchester, and take part in a Gothic writing workshop (10.30am- 12 noon), followed by guided tour of Elizabeth Gaskell's House in Plymouth Grove (1pm-2.30pm). Students will be able to see first editions of many 19<sup>th</sup> century literature texts and familiarise themselves with the authors and their writing styles (particularly the Gothic genre). This trip will support the scheme of work studied in English this term and will help prepare students for their English Literature GCSE course. It will take place on Activity Day, **Thursday 29<sup>th</sup> June 2017**.

We will leave school at 9am and return by 3.30pm. Pupils will need to bring a packed lunch, which can be eaten in the Servant's Hall at Elizabeth Gaskell's House, before our tour in the afternoon.

All students will be expected to follow our school's clear code of conduct. On Activity Day, school uniform is not compulsory, nevertheless, sensible footwear and clothing suitable for the weather should be worn.

The total cost for each pupil is £12.00 which includes the price of the coach and entry fee. Due to the restricted number of places available, this trip will only be offered to 20 students. Please fill in the attached consent form and make your payment by Parentpay by **Monday 15<sup>th</sup> May** to secure your child's place.

Yours sincerely

Mrs S Clifford (Head of English)

**PLEASE RETURN THIS SECTION ONLY TO THE FINANCE OFFICE**

[In order to comply with Health & Safety Regulations we must receive this completed consent form at least **3 school days** prior to the date of the trip. **NB. Your child will not be allowed on the trip if you do not comply with this request.**]

Student: \_\_\_\_\_ Form: \_\_\_\_\_

I am willing for my son/ daughter to attend the trip to John Rylands University Library and Elizabeth Gaskell's House on Thursday 29<sup>th</sup> June.

I acknowledge the need for my child to behave responsibly.  
I understand that all reasonable care will be taken to ensure the safety of those in the party.

**Medical information about my child:**

[a] Any condition requiring medical treatment, including medication? Yes/No  
[Please circle as appropriate]

Please give brief details below; if your child requires medication, a parental consent Form 5 must be completed.

When did your child last have a tetanus injection? \_\_\_\_\_

I will inform the Group Leader/Headteacher as soon as possible of any changes in the medical or other circumstances between now and the commencement of the journey.

**Declaration**

I agree to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided and have read the attached letter.

Contact telephone numbers:

Work/mobile \_\_\_\_\_ Home \_\_\_\_\_

Home Address: \_\_\_\_\_

Alternative emergency contact:

Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

Name of family Doctor: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

**This form or a copy will be taken by the Group Leader on the visit. Full details will be retained by the school contact.**

**I have paid £12.00 via ParentPay.**

**I agree to abide by the terms and conditions for educational visits. (Terms and Conditions can be found on the school website [www.st-thomasmore.derbyshire.sch.uk](http://www.st-thomasmore.derbyshire.sch.uk), paper copies are available upon request.)**

Signed \_\_\_\_\_ Date returned \_\_\_\_\_

Full name (capitals): \_\_\_\_\_