

4th November 2016

Dear Parent/Guardian

I hope that your child has settled well into Year 7 at St Thomas More School.

As indicated in your child's planner and on our school website, there will be a Parent – Tutor evening on **Wednesday 16th November 2016**. This is an opportunity for your child's tutor to share with you the progress they have made since September. This meeting is of course a dialogue. Tutors will appreciate your thoughts on how your child is progressing. We would like your child to be present during the consultations. He/she should accompany you in full school uniform.

The consultation will take place in **the main hall** from **4.30-7.00pm**. Each parent is allotted five minutes. If you need longer to discuss a particular concern, please contact your child's Form Tutor. Please complete the attached slip, which asks for the most convenient time for your appointment. Please make three choices so that the tutor can fit all parents into the evening satisfactorily. Please sign in on arrival.

I look forward to meeting you on the evening of the 16th November. Your child's Form Tutor will ensure your appointment time is written into planners. Thank you for your continued support.

Yours sincerely



T.A. Ryan (Mrs)
Deputy Headteacher

Please return before Monday 14th November 2016

Child's name _____ Form _____

I will/will not be present at the Parent – Tutor evening on **Wednesday 16th November 2016**.

I would like the following five-minute slots to be considered. Please list in order of priority.

1. _____
2. _____
3. _____

Signed _____

