

20th September 2016

Dear Parent/Guardian

**YEAR 6 OPEN EVENING – WEDNESDAY 28 SEPTEMBER 2016 (6-8PM)**

**Early Closure**

To facilitate this year's Open Evening the school will close early on Wednesday 28 September. **Pupils will be dismissed at 2.10pm.** This is to ensure that they have plenty of time to catch buses or the train. Pupils who have volunteered to help during the evening will be given a separate letter.

**Lost Items**

It is really important that your child's name is written clearly in all items of uniform, especially PE kit and equipment such as a school bag or pencil case. We were left with several bags of unclaimed property at the end of the summer term. Pupils will be given ample opportunity to re-claim any lost property but eventually the items will be sent to Ragtex.

Yours sincerely

T.A Ryan  
Deputy Head

