



St Thomas More Catholic School, Palace Fields, Buxton, Derbyshire, SK17 6AF Headteacher: Mr B Hickey

12th September 2016

Dear Parents/Carers

All of Year 7 are expected to take part in a visit to Hollowford Centre, Castleton. We organise this experience every year as it helps the pupils settle and begin to work together as a tutor group. The work for the day is centred on getting to know both their classmates and tutor. The visit is always very successful and is highly recommended. They will be accompanied by myself, their Form Tutor, link T.A and a member of the pastoral team.

The dates for each tutor group are:

19 September 7 Bede – Mr Webster, Miss Hale and Mr Ryan

20 September 7 Columba – Mrs Anderson, Mrs Taylor and Mrs Milling

21 September 7 Francis – Mr Bowler, Mrs Kenworthy and Mr Ryan

The group will leave school at approximately 9:15am. Pupils will need a packed lunch. They will need sturdy waterproof shoes and wet weather protection. They do not need to wear uniform. During the day pupils will be going for a walk as well as taking part in outdoor activities. The bus will return to school before 3:10pm so that pupils can catch the train and school buses.

The cost of the day is £8.00, which has been subsidised by the school, as we believe this day is an important element in the development of the pupils.

Please return the slip with the full cost in an envelope to be handed in to the office. Please ensure that the envelope is clearly marked **Year 7 Hollowford Centre..** Cheques should be made payable to St Thomas More School.

Thank you for your support in this matter. If you have any further questions please do not hesitate to contact me at school. Please fill in the attached consent form and return it to school via their Form Tutor by Friday 16th September.

Yours sincerely

T.A. Ryan
Deputy Head

PLEASE RETURN THIS SECTION ONLY TO THE FINANCE OFFICE

[In order to comply with Health & Safety Regulations we **must** receive this completed consent form at least **3 school days** prior to the date of the trip. NB. Your child will not be allowed on the trip if you do not comply with this request.]

Student: _____ Form: _____

I am willing for my son/daughter to take part in the visit to Hollowford Centre in September.

I acknowledge the need for my child to behave responsibly.

I understand that all reasonable care will be taken to ensure the safety of those in the party.

Medical information about my child:

[a] Any condition requiring medical treatment, including medication? Yes/No

[Please circle as appropriate]

Please give brief details below; if your child requires medication, a parental consent Form 5 must be completed.

When did your child last have a tetanus injection? _____

I will inform the Group Leader/Headteacher as soon as possible of any changes in the medical or other circumstances between now and the commencement of the journey.

Declaration

I agree to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided and have read the attached letter.

Contact telephone numbers:

Work: _____ Home: _____

Home Address: _____

Alternative emergency contact:

Name: _____ Telephone number: _____

Address: _____

Name of family Doctor: _____ Telephone number: _____

Address: _____

This form or a copy will be taken by the Group Leader on the visit. Full details will be retained by the school contact.

I enclose my voluntary contribution of £8.00 (Cheques to be made payable to St Thomas More School with your son/daughter's name and form on the reverse).

I agree to abide by the terms and conditions for educational visits. (Terms and Conditions can be found on the school website www.st-thomasmore.derbyshire.sch.uk, paper copies are available upon request.)

Signed _____ Date: _____

Full name (capitals): _____